Request for Offers (RFO) Addendum

RFO Number: __RFO0034_____

Addendum Number: __1_____

Date of Addendum: __2/27/2015_____

Original Due Date, Time: _3/3/2015 2:00 PM_____

Revised Date, Time (if changing): _____NA_____

Title: __MNLARS Data conversion Programmers_____

SCOPE OF ADDENDUM

The following questions and answers to the RFO:

1. Q: Is there an incumbent for this role? If so, will they be eligible to respond to this RFO?

    A: Yes, there are incumbents in these roles who are ineligible for contract extensions. However, these resources are eligible to respond to this RFO.

2. Q: Is the DPS flexible to look at remote work options for candidates out of the State that have worked for DPS/DMV of other State Organizations that are unwilling to relocate to MN but are willing to work remotely?

    A: Please refer to the **Location of Work** section of the RFO.

3. Q: Will DPS be flexible to look at 2 people for one position – they can complement each other and get the job done?

    A: Please refer to the **Business Need** section of the RFO:
     If a single developer does not have all the necessary skills, the vendor may propose a team of up to two for each position to meet the requirements of this RFO. Vendors must propose candidate(s) for all three positions listed below.

4. Q: The RFO calls for 3 positions, however on page one it states that we can submit up to 2 candidates per position in order to fulfill each position's requirements; Does DPS foresee this project being 3 FTEs, possibly 6 FTEs, or if the team consists of 6 individuals would they be split into part-time? Or is it at our discretion to determine how to most appropriately staff this project?

    A: There are three positions and up to 2088 hours for each position. It is at your discretion to determine how to most appropriately respond.

5. Q: What is the interview process? Are initial interviews expected to be face to face?

    A: While the State prefers an in-person interview, it is not required and we are open to a phone or video-conference interview.

6. Q: Do our consultants need to be US Citizens or have a Green Card? Will you accept H1B Visa holders?

   A: Yes, the State will accept H1B Visa holders but does not provide sponsorship.

7. Q: Would DPS consider outsourcing the entire project rather than the existing staff augmentation

   A: No., the State has elected to keep the project in-house.

8. Q: Can DPS please clarify the years of experience for DB2 vs Supra? Does each candidate need both experiences in their background to be considered?

   A: Yes, candidates need experience in both database types.

9. Q: The RFO has a start date of March 2, 2015, however a proposal due date of March 3, 2015; When does DPS expect this project to begin and will this push out the project end date of February 1, 2016?

   A: The MNLARS project has already begun. February 1, 2016 is the end date of the contract awarded by the State in this RFO. The MNLARS project will continue past this point. However, staff augmentation contracts are limited to one year in duration.

10. Q: Do the resources need to have the prior knowledge of the federal regulations such as MCSIA, CDLIS, and PDPS?

    A: Yes as this is a key component of the work.

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: